



SMALL/UNDERUTILIZED BUSINESS RESOURCES

Approved Certifying Agencies

California Unified Certification Program (CUCP/CALTRANS)

- Disadvantaged Business Enterprise
- State Minority Business Enterprise (SBA size standard)
- State Woman-owned Business Enterprise (SBA size standard)

California Department of General Services (DGS)

- Small Business Enterprises (State size standard)
- Disabled Veteran Business Enterprise

Central Contractor Registry (CCR)

- Small Business (SBA size standard)
- Small Disadvantaged Business
- Women-owned Business
- Woman-owned Small Business
- Veteran-owned Small Business
- Service-disabled Veteran-owned Small Business

Los Angeles County Metropolitan Transportation Authority (METRO)

- Disadvantaged Business Enterprise
- Minority Business Enterprise
- Woman-owned Business Enterprise
- Small Business Enterprise (SBA size standard)

City of Los Angeles

- Disadvantaged Business Enterprise
- Minority Business Enterprise
- Woman-owned Business Enterprises
- Small Business Enterprise (SBA size standard)

SDCCD Certification Verification Form

<http://public.sdccdprops-n.com/Contractors/ContractorsDoc/SDCCDCertificationForm.pdf>

SDCCD Approved Certifying Agency Directive

http://public.sdccdprops-n.com/Contractors/ContractorsDoc/ACAP_Directive.pdf



Request for Subcontractors

San Diego Contracting Opportunities Center (SDCOC)

General contractors/primes looking for small subcontractors can submit a

Request for Subcontractors/Suppliers

with SDCOC. The form is located at:

<http://ptac-sandiego.org/bidlist.html>

Small Business Enterprise (SBE)

In order to be considered a "small business" as determined by the State of California, businesses must meet these eligibility requirements:

Must be independently owned and operated;

Cannot be dominant in its field of operation;

Must have its principal office located in California;

Must have its owners (or officers in the case of a corporation) domiciled in California; and

Together with its affiliates, be either:

- A business with 100 or fewer employees and an average annual gross receipts of \$14 million or less (over the previous three tax years), or
- A manufacturer with 100 or fewer employees.

Reference: California Department of General Services: <http://www.pd.dgs.ca.gov/smbus/sbcert.htm>

Federal Definition of Small Business

Small business size standards differ by NAICS code.

SBA Size Standards Table: http://www.sba.gov/sites/default/files/files/Size_Standards_Table.pdf

Find SBE firms:

CA Department of General Services BidSync Site: <http://www.bidsync.com/DPXBisCASB>

Central Contractor Registry (CCR) Public Search Site: <https://www.bpn.gov/CCRSearch/Search.aspx>



Disadvantaged Business Enterprise (DBE)

In order to be considered a “disadvantaged business enterprise” by the State of California, businesses must meet these eligibility requirements:

- The firm must be at least 51% owned by one or more socially and economically disadvantaged individuals.
- The firm must be an independent business, and one or more of the socially and economically disadvantaged owners must control its management and daily operations.
- Only existing for-profit “Small Business Concerns,” as identified by the Small Business Act and Small Business Administration (SBA), may be certified. DBE applicants are first subject to the applicable small business size standards of the SBA. Second, the average gross receipts for the firm (include its affiliates) over the previous three fiscal years must not exceed must not exceed the U. S. Department of Transportation (DOT) cap of \$20.41 million.
- The Personal Net Worth (PNW) of each socially and economically disadvantaged owner must not exceed \$1.32 million, excluding the individual’s ownership in interest in the applicant firm and the equity in his/her primary residence.

Reference: CalTrans http://www.dot.ca.gov/hq/bep/downloads/Word/Application_for_Regular_DBEs_2.22.08.doc

Find DBE firms:

California Unified Certification Program (CUCP) http://www.dot.ca.gov/hq/bep/find_certified.htm

CUCP Tutorial: www.dot.ca.gov/hq/bep/documents/DBE_Instructions_Tutorial.doc

Minority Business Enterprise (MBE)

An MBE is a for-profit enterprise, regardless of size, physically located in the U.S. or its territories, which is 51% owned, managed, operated and controlled by an ethnic minority or group of ethnic minorities on a day-to-day basis. An ethnic minority is an individual whose origin or heritage is of or from:

- Any of the Black racial groups of Sub-Sahara Africa (**African-Americans**)
- Any of the Spanish-speaking countries of Latin America, Mexico, Central America, South America, the Caribbean and Brazil (Afro-Brazilians and Brazilian Indians only) (**Hispanic Americans**)
- American Indian, Eskimo, Aleut or Native Hawaiian (**Native Americans**). Native Americans must be documented members of a North American tribe, band or organized group of native people indigenous to the continental U.S.
- Bangladesh, Cambodia, China, Guam, India, Indonesia, Japan, Korea, Laos, Malaysia, Pakistan, the Philippines, Samoa, Thailand, Sri Lanka, Taiwan, the U.S. Trust Territories of the Pacific or the Northern Marianas and Vietnam. (**Asian Americans, Pacific Islanders, Asian Indian Americans**)

Reference: Southern California Minority Business Development Council <http://www.scmdbdc.org>

Find MBE firms:

Central Contractor Registry (CCR) Public Search Site: <https://www.bpn.gov/CCRSearch/Search.aspx>

California Unified Certification Program (CUCP) http://www.dot.ca.gov/hq/bep/find_certified.htm

CUCP Tutorial: www.dot.ca.gov/hq/bep/documents/SMBE_SWBEInstructions_Tutorial.doc

Woman Business Enterprise (WBE)

A WBE is a business owned and controlled by one or more women. Owned and controlled means that at least 51% of the small business concern is owned by one or more women; and whose management and daily business operations are controlled by one or more women who own it.

Reference: CalTrans http://www.dot.ca.gov/hq/bep/downloads/Word/SMBE_Cert_App.doc

Find WBE firms:

Central Contractor Registry (CCR) Public Search Site: <https://www.bpn.gov/CCRSearch/Search.aspx>

California Unified Certification Program (CUCP) http://www.dot.ca.gov/hq/bep/find_certified.htm

CUCP Tutorial: www.dot.ca.gov/hq/bep/documents/SMBE_SWBEInstructions_Tutorial.doc

Disabled Veteran Business Enterprise (DVBE)

In order to be considered a Service-disabled Veteran-owned Business Enterprise, the firm must be:

- At least 51% owned, managed and operated by one or more service disabled veterans, or;
- In the case of a publicly owned business, at least 51% of the stock must be owned, and the business managed and operated by service disabled veterans.

Reference: Department of Veterans Affairs http://www.va.gov/osdbu/docs/PL11-275_VerificationActFags.pdf

Find DVBE firms:

CA Department of General Services BidSync Site: <http://www.bidsync.com/DPXBisCASB>